

**Erin  
Hebert**  
CLERK OF COURT

4809 Highway 1  
P.O. Box 249  
Napoleonville, LA 70390

P: (985) 369-6653  
F: (985) 369-2032

**Assumption Parish**

Date requested: \_\_\_\_\_

**Mortgage Certificate Request**

To obtain a Mortgage Certificate, it is necessary that you furnish the following information:

- 1) The exact name of the mortgagor(s) or obligor(s) of the debt secured by the privilege; and
- 2) An accurate legal description of the property and/or properties from the acquisition.

Unless specifically requested, the Clerk of Court will not run any variations of the name(s) you have provided. Where no middle initials have been furnished, identical names with middle initials will not be searched.

The mortgage certificate shall list all uncanceled mortgages and instruments evidencing privileges, in the order of their recordation, that appear in the mortgage records and that identify the person(s) specified in your request. Should any of the encumbrances listed on the certificate be disputed, the person requesting the certificate should follow the procedure set forth in La. R.S 9:2743(B) (2). Pursuant to La. R.S. 9:2743(D) the recorder is not liable for listing an encumbrance in the name of a person who reasonably may be construed to be the person named in your request, nor is the recorder liable for any loss that is due to want of exactness in the property description or name provided in the request.

NAMES(S): \_\_\_\_\_  
\_\_\_\_\_

MUNICIPAL ADDRESS : \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

LEGAL DESCRIPTION FROM ACQUISITION (Attach Exhibit "A" if necessary):  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

I further request that this certificate be dated for a period of (\_\_\_\_\_) years.

Requested by (Signature):  
\_\_\_\_\_

Printed Name:  
\_\_\_\_\_

Company Name:  
\_\_\_\_\_

Phone Number:  
\_\_\_\_\_

Address:  
\_\_\_\_\_